Revised 13 Oct 2017

**STUDY CLOSURE**

# **Purdue University, Institutional Review Board**

After you have completed your research on an IRB-approved study, federal regulations require that you contact IRB to close the protocol. Use this form to do so, along with a Cover Page for IRB Submission, which can be found at [www.irb.purdue.edu](http://www.irb.purdue.edu) (under “Application Forms”; Note that for study closures, you only need to complete the first two items on that Cover Page, along with the PI’s signature).

1. Project Title:

2. Principal Investigator:

 (Name, Title, Department, E-mail, Phone)

3. IRB Study Number:

4. Current Approval Expiration Date:

5. Regarding the study that you wish to close identified above, please check all that apply:

[ ]  No further interventions/interactions with participants, no follow-ups, nor access to personally identifiable information for research purposes are occurring.

[ ]  All data analysis involving the research site(s) under this study is complete.

[ ]  Data have been de-identified. No direct identifiers or code key(s) (if data are coded) exist that would allow for the potential identification of participants.

[ ]  Grant funds associated with the study are no longer being accessed.

[ ]  An associated grant remains active, the human subject research activities have ended and a Memorandum of Understanding (MOU) with EVPRP has been executed. Any questions regarding this MOU should be directed to**evprpregulatory@purdue.edu**

6. Since the last IRB approval, did any unanticipated problems involving risks to subjects or others, adverse events, protocol deviations, subject complaints or noncompliance occur that required prompted reporting to the IRB? [ ]  YES [ ]  NO

If YES, please provide a summary of these events either in the space provided or as an attachment, and the date(s) these events were reported to the IRB:

By submitting this form (along with the required signed Cover Page for IRB Submissions), you are certifying that you will retain consent forms in a secure manner for 3 years following the closure date. You are also agreeing to the stipulation that if you leave employment by Purdue before this three-year record-keeping requirement has passed, your regulatory files for this study (including all consent forms) will be left with a records custodian whose identify will be made known to the IRB prior to your departure.

Check here to indicate that you understand these study closure requirements: [ ]  I UNDERSTAND